

**CRONOMER VALLEY FIRE DISTRICT
MEETING MINUTES
ORGANIZATION MEETING
January 11, 2022**

The Organization Meeting of the Cronomer Valley Fire District was called to order at 6:30 p.m. By Treasurer MaryAnn Fogg acting as Chairperson, who after the pledge of allegiance asked for nominations for the 2022 Board Chairperson. A motion was made by Mr. Dieckmann to elect Frank Patterson as Chairman and Kevin Ostrander as Deputy Chairman. A second was made by Mr. Greene. All in favor – Approved.

The following Commissioners were present: Messrs.: Patterson, Dieckmann, and Greene. Also present: Mrs. Fogg, Treasurer, Mrs. Dieckmann, District Secretary. Robert Dorrman, Chief, and 2nd Asst. Chief Frank Patterson Jr.

Absent: Commissioners Ostrander and Rahuba.

The secretary noted that the time, place and date of this meeting has been given to the media and posted in accordance with the Open Meetings Law.

The following Officers were presented to the district for approval:

Chief Robert Dorrman

2nd Asst. Chief Frank Patterson Jr.

A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.

The following Officers were presented to the district for approval:

Captain James Ciccarelli

1st Lt. AJ Carubia

1st Lt. Even DeGraw

2nd Lt. Conner Muslit

A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.

A request for approval for FF Thomas Lakis for the position of 2nd Lt. was made by Chief Dorrman. After discussion, the board determined that they could not take any action at this time due to the Cronomer Valley Fire Department's By Laws prohibiting a member from becoming an officer who is not a members for at least two years.

Mr. Greene made a motion to appoint Lucy Dieckmann as District Secretary. A second was made by Mr. Patterson. All in favor – Approved.

Mr. Patterson made a motion to re-appoint Lucy Dieckmann as Chief's Secretary. A second was made by Greene. All in favor – Approved.

Mr. Greene made a motion to leave the policy for signing checks the same as last year. A second provide by Mr. Dieckmann. All in favor – Approved.

A motion to appoint Lucy Dieckmann as Deputy Treasurer was made by Mr. Greene. A second by Mr. Patterson. All in favor – Approved.

Mr. Greene made a motion that the firm KORNFELD, REW, NEWMAN AND SIMEONE represent the district in all legal matters with the exception of personnel issues. A second was made by Mr. Dieckmann. All in favor – Approved.

Mr. Greene made a motion that the "TIMES HERALD RECORD" be named as the official news media for the district, and the district retain the "ORANGE BANK AND TRUST CO. and M & T BANK" as the district's official depositories. A second was provided by Mr. Patterson. All in favor – Approved.

The Investment Policy was reviewed. A motion to approve the present policy was made by Mr. Greene and second by Mr. Dieckmann. All in favor – Approved.

Mr. Greene made a motion that the regular meeting of the Cronomer Valley Fire District will take place on the second Tuesday of each month with the exception of the December meeting. That meeting will take place on the second Wednesday of the month. All meetings will begin at 6:30 p.m. A second was provided by Mr. Dieckmann. All in favor – Approved.

The Procurement policy was reviewed. A motion was made by Mr. Greene to approve and keep the policy the same as last year. A second was made by Mr. Patterson. All in favor – Approved.

The Surety Bond for the Treasurer was reviewed. Mr. Greene made a motion to approve and keep the policy as it was last year. A second provided by Mr. Dieckmann. All in favor – Approved.

Mr. Dieckmann made a motion to approve the district's membership in the Association of Fire Districts of the State of New York and the Orange County Fire Districts Association and any other associations the board deems necessary and appropriate to carry out business. Also to approve attendance of these meetings by Fire District Commissioners, employees, officers and training personnel. A second was made by Mr. Greene. All in favor – Approved.

Mr. Greene made a motion that the district approve the present Mutual Aid Agreements. A second provided by Mr. Dieckmann. All in favor- Approved.

Mr. Patterson made a motion that the district approve and renew the present Physical Examination Program with Middletown Medical. A second was made by Mr. Dieckmann. All in favor – Approved.

Mr. Greene made a motion to appoint Lucy Dieckmann as Records Access Officer and the District's Attorney Frank Simeone as the District's Appeals Officer. A second provided by Mr. Patterson. All in favor – Approved.

Mr. Dieckmann made a motion that the District approve and keep the current Code of Ethics and Sexual Harassment Policy. A second provided by Mr. Greene. All in favor – Approved.

With no other business to discuss, Mr. Greene made a motion that the Organization meeting close at 7:00 p.m. A second by Mr. Dieckmann.

Respectfully submitted,

Lucy Dieckmann
District Secretary