

CRONOMER VALLEY FIRE DISTRICT

MEETING MINUTES

October 11, 2022

The regular meeting of the Cronomer Valley Fire District was called to order by Chairman Patterson at 6:36 p.m. followed by a pledge of allegiance. The following Commissioners were present: Patterson, Greene, Dieckmann, Rahuba and Ostrander. Also in attendance: Mrs. Fogg, Treasurer, Mrs. Dieckmann, Secretary and Chief Dorrman. *The Secretary noted that the time, place and date of this meeting has been given to the media and posted in accordance with the Open Meetings Law.*

SECRETARY: The minutes of the September 13, 2022 meeting were reviewed. A motion to approve the minutes was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved. The minutes of the October 2, 2022 special meeting were reviewed. A motion to approve was made by Mr. Greene and second by Mr. Dieckmann. All in favor – Approved.

TREASURER REPORT: The Treasurer's report was reviewed. A motion to approve the report was made by Mr. Greene and second by Mr. Dieckmann. All in favor – Approved. *A copy of this report has been made a part of these minutes.*

Mr. Dieckmann made a motion to approve payment of the bills as audited. A second was made by Mr. Rahuba. All in favor – Approved.

CHIEF'S REPORT: The chief reported on the following:

- Requesting up to 10 members attend the Ulster County Fire Police seminar in Highland NY November 5, 2022. **\$20.00 per member**. A motion to approve was made by Mr. Dieckmann, and second by Mr. Greene. All in favor – Approved.
- Requesting one mounting base for the new Car-2. Vendor – Pro Clip. **Cost \$99.99 plus shipping**. A motion to approve was made by Mr. Dieckmann and second by Mr. Rahuba. All in favor-Approved.
- Requesting two Swivel Socket arms for new vehicles for C-2 & C-3. Cost per \$34.99 plus shipping. **Total cost \$69.98 plus shipping**. Vendor Ram Mount. A motion to approve was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.
- Requesting two Ventvisors for new vehicles for C-2 & C-3. Cost per \$59.99 each plus shipping. **Total cost \$119.98 plus shipping**. Vendor – AVS. A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.
- Requesting five (5) replacement pagers. Cost per \$450.00. **Total cost \$2,250.00**. Vendor – Crudele Communications. A motion to approve was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.
- Requesting the purchase of 4 sets of Collapsible Traffic Cones. (5 per set) Vendor – Amazon. \$107.00 per set. **Total cost \$428.00 plus shipping**. A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approve.

New member Joseph Dubaldi was presented to the board for acceptance as an Active/probationary member. A motion to accept was made by Mr. Dieckmann and second by Mr. Greene. All in favor. Acceptance pending the passing of the required district physical.

Mr. Greene made a motion that the board approve an **additional \$29.99** for the purchase of DEF. The purchase was approved at the previous meeting for \$300.00. A second was provided by Mr. Dieckmann. All in favor – Approved.

Mr. Greene made a motion that the board approve the **\$3,500.00** quote given by Proflex for the digging of a trench for Training Center Lights. A second was made by Mr. Rahuba. All in favor – Approved.

Mr. Dieckmann made a motion that the board approve and expense **of \$179.81** for food served at the Orange County Fire Association meeting. A second was provided by Mr. Greene. All in favor – Approved.

Mr. Rahuba made a motion that the district approve the expense of **\$2,400.00** for the selling of the district's two old chief's cars. (2-2014 Ford Explorers) \$1,200.00 each car. Vendor – Signal Five Fire Apparatus. A second was made by Mr. Dieckmann. All in favor – Approved.

Mr. Dieckmann made a motion that the board approve the additional expense of **\$230.00** for the tablet that goes in FP-381. A second provided by Mr. Greene. All in favor – Approved.

Mr. Rahuba made a motion that the Treasurer make a budget transfer of \$4,000.00 from the Dive Team Expenditures into Training and Conferences. A second was made by Mr. Greene. All in favor – Approved

Mr. Rahuba made a motion that the below residents of the Cronomer Valley Fire District be appointed election inspectors for the December 13, 2022 district election.

Astrid Sugameli
Jeannie Patterson
Cathy Leghorn
Dolores Vogel

Also, in addition Courtney Greene will service as Machine Operator for the election. A second was provided by Mr. Ostrander. All in favor – Approved.

With no other business to discuss, the meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Lucy Dieckmann
District Secretary

4:41 PM
 10/11/22
 Accrual Basis

Cronomer Valley Fire District #1
Orange Bank & Trust - Reserve Accounts
 As of October 11, 2022

Type	Date	Num	Memo	Debit	Credit	Balance
Cash - Reserve						1,094,499.30
OCT MMkt Acct - Cap Reserve						722,808.85
Deposit	09/30/2022		Interest	29.70		722,838.55
Total OCT MMkt Acct - Cap Reserve				29.70	0.00	722,838.55
OCT MMkt Acct - Land & Building						192,485.85
Deposit	09/30/2022		Interest	7.91		192,493.76
Total OCT MMkt Acct - Land & Building				7.91	0.00	192,493.76
OCT MMkt Acct - Radio Fund						30,418.98
Deposit	09/30/2022		Interest	0.75		30,419.73
Total OCT MMkt Acct - Radio Fund				0.75	0.00	30,419.73
OCT MMkt Acct - Repair Reserve						91,366.07
Deposit	09/30/2022		Interest	3.75		91,369.82
Total OCT MMkt Acct - Repair Reserve				3.75	0.00	91,369.82
OCT MMkt Acct - Tax Stabilizatn						57,419.55
Deposit	09/30/2022		Interest	2.36		57,421.91
Total OCT MMkt Acct - Tax Stabilizatn				2.36	0.00	57,421.91
Total Cash - Reserve				44.47	0.00	1,094,543.77
TOTAL				44.47	0.00	1,094,543.77

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Accrual Basis

Cronomer Valley Fire District #1
M&T Bank General Checking Account
 As of October 11, 2022

Type	Date	Num	Name	Memo	Split	Debit	Amount	Balance
Cash - General Fund								887,638.31
Checking - M&T Bank 4747								887,638.31
Bill P...	09/14/2022	7777	AAA Emergency Supply Co., Inc.	1CRO565	Accounts Pay...	-494.87		887,143.44
Bill P...	09/14/2022	7778	Amazon Capital Services		Accounts Pay...	-267.84		886,875.60
Bill P...	09/14/2022	7779	Cardmember Service	M&T cc closing ...	Accounts Pay...	-441.50		886,434.10
Bill P...	09/14/2022	7780	Commissioner of Finance	2022 Charge ba...	Accounts Pay...	-203.33		886,230.77
Bill P...	09/14/2022	7781	Crudele Communications	C147	Accounts Pay...	-396.00		885,834.77
Bill P...	09/14/2022	7782	Dust & Shine Commercial Services LLC		Accounts Pay...	-760.00		885,084.77
Bill P...	09/14/2022	7783	FDM Preferred Insurance Company		Accounts Pay...	-57,376.00		827,708.77
Bill P...	09/14/2022	7784	Fisch Solutions, Inc.	Sep 2022 Table...	Accounts Pay...	-40.00		827,668.77
Bill P...	09/14/2022	7785	Hamilton-Fogg, Inc.	Mowing - Traini...	Accounts Pay...	-140.00		827,528.77
Bill P...	09/14/2022	7786	Kornfeld, Rew, Newman & Simeone	17-054	Accounts Pay...	-3,750.00		823,778.77
Bill P...	09/14/2022	7787	Liberty Coca-Cola Beverages LLC	601475791	Accounts Pay...	-311.00		823,467.77
Bill P...	09/14/2022	7788	Main Care Energy	129323	Accounts Pay...	-2,527.63		820,940.14
Bill P...	09/14/2022	7789	Middletown Medical	Physicals, April ...	Accounts Pay...	-4,120.00		816,820.14
Bill P...	09/14/2022	7790	RBT CPAs LLP	60291	Accounts Pay...	-7,500.00		809,320.14
Bill P...	09/14/2022	7791	Ricoh USA, Inc.	5311780	Accounts Pay...	-42.50		809,277.64
Bill P...	09/14/2022	7792	Technical Fire Services, Inc.	Pumper Servic...	Accounts Pay...	-2,059.00		807,218.64
Bill P...	09/14/2022	7793	Tolls By Mail	U-307, FP-380	Accounts Pay...	-10.82		807,207.82
Bill P...	09/14/2022	7794	Verizon	Sept 2022 Mem...	Accounts Pay...	-100.99		807,106.83
Bill P...	09/14/2022	7795	W.B. Mason Co., Inc.	C2441641	Accounts Pay...	-521.11		806,585.72
Check	09/14/2022	7796	Cronomer Valley Fire District	OCTC CC Augu...	OCT-Checkin...	-222.31		806,363.41
Check	09/14/2022	7797	Cronomer Valley Fire District	VOID: OCTC C...	OCT Checkin...	0.00	0.00	806,363.41
Check	09/14/2022	7798	Cronomer Valley Fire District	OCTC CH Augu...	OCT Checkin...	-84.79		806,278.62
Bill P...	09/15/2022	EFT...	United States Treasury	Form 941, 14-1...	Accounts Pay...	-1,056.87		805,221.75
Dep...	09/16/2022			Deposit	Other General...	5,000.00	5,000.00	810,221.75
Bill P...	09/26/2022	7799	Greene County Commercial Bank	Bond Payment ...	Accounts Pay...	-104,686.25		505,535.50
Bill P...	09/26/2022	7800	Crudele Communications	C147	Accounts Pay...	-15,950.00		489,585.50
Bill P...	09/26/2022	7801	Central Hudson - 4055- 09-7&31-1	Service 8/5-9/8/...	Accounts Pay...	-108.42		489,477.08
Bill P...	09/26/2022	7802	Verizon	Sept 2022 Tele...	Accounts Pay...	-663.26		488,813.82
Bill P...	09/26/2022	7803	Verizon Wireless	Sep 2022 Table...	Accounts Pay...	-152.16		488,661.66
Bill P...	09/26/2022	7804	Central Hudson - 4055- 09-7&31-1	Service 8/5-9/8/...	Accounts Pay...	-1,595.50		487,066.16
Dep...	09/30/2022			Interest	Interest and E...	27.01	27.01	487,093.17
Bill P...	10/03/2022	7805	Cronomer Valley Fire Department	2022 Lease 4th ...	Accounts Pay...	-21,952.50		465,140.67
Bill P...	10/04/2022	7806	Central Hudson - 3521	service 8/20 - 9/...	Accounts Pay...	-61.39		465,079.28
Bill P...	10/04/2022	7807	Verizon	Oct 2022 Memb...	Accounts Pay...	-100.99		465,078.29
Check	10/11/2022	7808	Dieckmann, Lucy - Chief's Secretary	Oct 2022	-SPLIT-	-441.02		464,637.27
Check	10/11/2022	7809	Dieckmann, Lucy - Secretary	Oct 2022	-SPLIT-	-1,127.11		463,510.16
Check	10/11/2022	7810	MaryAnn Fogg	Oct 2022	-SPLIT-	-1,032.11		462,478.05
Total Checking - M&T Bank 4747						5,027.01	-225,160.26	462,478.05
Total Cash - General Fund						5,027.01	-225,160.26	462,478.05
TOTAL						5,027.01	-225,160.26	462,478.05

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Accrual Basis

Cronomer Valley Fire District #1
Debit Card Accounts
 As of October 11, 2022

Type	Date	Num	Memo	Debit	Credit	Balance
Cash - General Fund						5,250.00
OCT-Checking-Credit Card-7207						5,000.00
Bill Pmt -C...	09/14/2022	EFT08312...	Aug 31, 2022 ...		222.31	4,777.69
Check	09/14/2022	7796	OCTC CC Aug...	222.31		5,000.00
Total OCT-Checking-Credit Card-7207				222.31	222.31	5,000.00
OCT Checking Chief's Fund 7689						250.00
Bill Pmt -C...	09/14/2022	EFT08312...	Aug 31, 2022 ...		84.79	165.21
Check	09/14/2022	7797	OCTC CH Aug...	0.00		165.21
Check	09/14/2022	7798	OCTC CH Aug...	84.79		250.00
Total OCT Checking Chief's Fund 7689				84.79	84.79	250.00
Total Cash - General Fund				307.10	307.10	5,250.00
TOTAL				307.10	307.10	5,250.00

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**Cronomer Valley Fire District
A/P Aging Detail
As of October 11, 2022**

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Bill	10/01/2022	5065...	Ricoh USA, Inc.	10/11/2022		61.64
Bill	10/03/2022	5127...	Cintas Corporation ...	10/13/2022		119.18
Bill	09/16/2022	66072	Haight Fire Equip. S...	10/16/2022		975.00
Bill	10/06/2022	2200...	Crudele Communic...	10/16/2022		500.00
Bill	09/20/2022	2328...	W.B. Mason Co., Inc.	10/20/2022		247.97
Bill	10/10/2022	1JJM-...	Amazon Capital Ser...	10/20/2022		196.52
Bill	10/11/2022	6575	Hamilton-Fogg, Inc.	10/21/2022		420.00
Bill	09/23/2022	2329...	W.B. Mason Co., Inc.	10/23/2022		35.54
Bill	09/27/2022	1320...	Main Care Energy	10/27/2022		461.19
Bill	09/30/2022	096123	Val-U-Office (Valuc...	10/30/2022		99.85
Bill	10/01/2022	BMS1...	Fisch Solutions, Inc.	10/31/2022		20.00
Bill	10/11/2022	66408	Haight Fire Equip. S...	11/10/2022		464.60
Total Current						3,601.49
1 - 30						
Credit	09/19/2022	CM12...	W.B. Mason Co., Inc.			-154.08
Bill	09/16/2022	1023...	FleetPride	09/26/2022	15	329.99
Bill	09/16/2022	9233	Villa Italia, Inc	09/26/2022	15	90.95
Bill	09/16/2022	9253	Villa Italia, Inc	09/26/2022	15	13.95
Bill	09/19/2022	IN176...	Municipal Emergen...	09/29/2022	12	132.95
Bill	09/20/2022	R003...	Campbell Freightlin...	09/30/2022	11	681.38
Bill	09/20/2022	48318	Profex Inc.	09/30/2022	11	3,500.00
Bill	09/21/2022	1869...	Liberty Coca-Cola B...	10/01/2022	10	413.00
Bill	09/23/2022	054550	Villa Italia, Inc	10/03/2022	8	110.29
Bill	09/24/2022	9936	Villa Italia, Inc	10/04/2022	7	115.77
Bill	09/24/2022	1778...	Tolls By Mail	10/04/2022	7	5.44
Bill	09/26/2022	M&T ...	Cardmember Service	10/06/2022	5	1,347.48
Bill	09/27/2022	0050...	AAA Emergency Su...	10/07/2022	4	3,733.76
Bill	09/30/2022	CRN-...	Alpine Software Cor...	10/10/2022	1	2,376.00
Bill	09/30/2022	OCT...	Credit Card	10/10/2022	1	316.47
Bill	09/30/2022	OCT...	Chief's Fund	10/10/2022	1	143.89
Total 1 - 30						13,157.24
31 - 60						
Bill	08/31/2022	3 Mo...	Paulino, Steven	09/10/2022	31	30.00
Total 31 - 60						30.00
61 - 90						
Bill	07/23/2022	5480	Villa Italia, Inc	08/02/2022	70	58.80
Bill	07/29/2022	6080	Villa Italia, Inc	08/08/2022	64	73.30
Bill	07/31/2022	OCT...	Chief's Fund	08/10/2022	62	1.00
Bill Pmt -Check	08/10/2022	EFT0...	Chief's Fund			-1.00
Total 61 - 90						132.10
> 90						
General Journal	12/31/2015	VDD...	Cronomer Valley Fir...			-518.00
General Journal	12/31/2015	VDD...	OMNI Medical Care...			-80.00
General Journal	01/01/2016	VDD...	Tuttle, Richard			518.00
General Journal	12/31/2016	RBT-...	adjustment			60,000.00
General Journal	12/31/2017	REC 4	adjustment			-60,000.00
Bill	12/31/2021	CRN-...	Alpine Software Cor...	01/10/2022	274	3,902.50
Total > 90						3,822.50
TOTAL						20,743.33

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Accrual Basis

Cronomer Valley Fire District
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget
Income			
Interest and Earnings - General			
Interest Income - Capital Resrv	258.01		
Interest Income - Land and Bldg	136.75		
Interest Income - Radio Fund	5.68		
Interest Income - Repair Resrv	34.15		
Interest Income - Tax Stab Res	20.53		
Interest and Earnings - General - Other	112.11		
Total Interest and Earnings - General	567.23		
Real Property Taxes			
Tax Check	1,178,800.00		
Total Real Property Taxes	1,178,800.00		
Sales of Fixed Assets	30,000.00		
Unclassified Income			
Lease, Cell Tower, AT&T	16,748.71	21,600.00	-4,851.29
Other General Income	5,270.00		
Total Unclassified Income	22,018.71	21,600.00	418.71
Total Income	1,231,385.94	21,600.00	1,209,785.94
Gross Profit	1,231,385.94	21,600.00	1,209,785.94
Expense			
Debt Interest, Serial Bonds	19,372.50	21,000.00	-1,627.50
Debt Principal, Serial Bonds	95,000.00	95,000.00	0.00
Fire, Contractural Expenditures			
Bank Service Fees	0.00	400.00	-400.00
Cleaning & Sanitation	6,125.00	7,500.00	-1,375.00
Computer - Internet	25,653.09	20,000.00	5,653.09
Computer IT Person	1,624.00	5,000.00	-3,376.00
District Meeting / Election Exp	0.00	1,500.00	-1,500.00
Dive Team Expenditures	144.83	10,000.00	-9,855.17
Dues	2,085.00	2,500.00	-415.00
Fire Prevention	0.00	2,800.00	-2,800.00
Food	9,589.22	13,000.00	-3,410.78
Fuel - Diesel	8,312.01	8,000.00	312.01
Fuel - Gasoline	7,221.01	10,000.00	-2,778.99
Fuel & Fuel Oil - LP	7,790.67	10,000.00	-2,209.33
Installation Dinner	10,000.00	10,000.00	0.00
Insurance - Cancer	10,999.00	15,000.00	-4,001.00
Insurance Compensation	57,376.00	64,000.00	-6,624.00
Insurance General	85,616.06	70,000.00	15,616.06
Insurance Group Life	62,419.33	60,000.00	2,419.33
Legal Notices	175.83	1,000.00	-824.17
License	0.00	50.00	-50.00
Mileage & Tolls	23.26	350.00	-326.74
Payroll Tax Expense	-26.25	5,000.00	-5,026.25
Physicals - Medical	8,276.40	15,000.00	-6,723.60
Real Estate Taxes	80.24	200.00	-119.76
Rent	87,810.00	87,000.00	810.00
Repairs - Equipment	12,597.99	25,000.00	-12,402.01
Repairs - Vehicles	33,415.27	40,000.00	-6,584.73
Supplies - Cleaning	1,053.11	2,000.00	-946.89
Training & Conferences	5,795.11	4,000.00	1,795.11
Uniforms	0.00	5,000.00	-5,000.00
Utilities - Gas & Electric	12,333.66	16,000.00	-3,666.34
Utilities - Telephone	9,154.16	18,000.00	-8,845.84
Total Fire, Contractural Expenditures	465,644.00	528,300.00	-62,656.00
Fire, Equip & Cap Outlay			
Equipment - Small Tools < \$20K	58,987.63	80,000.00	-21,012.37
Total Fire, Equip & Cap Outlay	58,987.63	80,000.00	-21,012.37

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Accrual Basis

Cronomer Valley Fire District
Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget
Fire, Personal Service			
Accounting, Payroll & Prof Fees	15,868.76	20,000.00	-4,131.24
Consultant fees	0.00	1,000.00	-1,000.00
Legal Fees	11,250.00	11,000.00	250.00
Repairs - Building	1,365.95	8,000.00	-6,634.05
Repairs - Computer	823.35	3,000.00	-2,176.65
Salary	35,416.60	42,500.00	-7,083.40
Service Contract - Maintenance	12,078.60	12,000.00	78.60
Supplies - Office	2,648.29	8,000.00	-5,351.71
Total Fire, Personal Service	79,451.55	105,500.00	-26,048.45
Judgements and claims	203.33		
Local Pension Fund, Empl Bnfts			
Service Awards - LOSAP	0.00	174,000.00	-174,000.00
Total Local Pension Fund, Empl Bnfts	0.00	174,000.00	-174,000.00
Transfer to Capital Reserve	0.00	116,000.00	-116,000.00
Transfer to Land/Bldg Reserve	0.00	23,000.00	-23,000.00
Transfer to Tax Stab Reserve	0.00	3,000.00	-3,000.00
Transfers to Reserve	0.00	6,000.00	-6,000.00
Total Expense	718,659.01	1,151,800.00	-433,140.99
Net Income	512,726.93	-1,130,200.00	1,642,926.93

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Accrual Basis

Cronomer Valley Fire District
Balance Sheet Budget vs. Actual
As of December 31, 2022

	Dec 31, 22	Budget	\$ Over Budget
ASSETS			
Current Assets			
Checking/Savings			
Cash - General Fund			
Checking - M&T Bank 4747	462,478.05		
OCT-Checking-Credit Card-7207	5,000.00		
OCT Checking Chief's Fund 7689	250.00		
Total Cash - General Fund	467,728.05		
Cash - Reserve			
OCT MMkt Acct - Cap Reserve	722,838.55		
OCT MMkt Acct - Land & Building	192,493.76		
OCT MMkt Acct - Radio Fund	30,419.73		
OCT MMkt Acct - Repair Reserve	91,369.82		
OCT MMkt Acct - Tax Stabilizatr	57,421.91		
Total Cash - Reserve	1,094,543.77		
Total Checking/Savings	1,562,271.82		
Other Current Assets			
Due from Other Fund	7,798.00		
Prepaid Expenses	235,840.18		
Total Other Current Assets	243,638.18		
Total Current Assets	1,805,910.00		
Fixed Assets			
Construction In Progress	574,900.73		
Equipment - over \$20K per item	4,126,133.27		
Land	119,939.68		
Leasehold Improvement	82,721.00		
Total Fixed Assets	4,903,694.68		
Other Assets			
Non-Current Govt Liabilities	820,000.00		
Service Award Program Assets	2,759,890.30		
Total Other Assets	3,579,890.30		
TOTAL ASSETS	10,289,494.98		
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	20,743.33		
Total Accounts Payable	20,743.33		
Other Current Liabilities			
Due to Other Fund	7,798.00		
Total Other Current Liabilities	7,798.00		
Total Current Liabilities	28,541.33	0.00	28,541.33
Long Term Liabilities			
Bonds Payable			
Bond Payable - Truck	820,000.00		
Total Bonds Payable	820,000.00		
Restr. for Serv Award Progr	2,759,890.30		
Total Long Term Liabilities	3,579,890.30		
Total Liabilities	3,608,431.63	0.00	3,608,431.63

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Accrual Basis

Cronomer Valley Fire District
Balance Sheet Budget vs. Actual
As of December 31, 2022

	Dec 31, 22	Budget	\$ Over Budget
Equity			
Non-Current Govt Assets	4,326,624.37		
Nonspendable fund balance	235,840.18		
Retained Earnings - Capital Res	668,128.86		
Retained Earnings - General	532,305.25		
Retained Earnings - Misc Reserv	51,345.95		
Retained Earnings - Repair Rese	84,250.28		
Retained Earnings Land&Building	269,841.53		
Net Income	512,726.93	0.00	512,726.93
Total Equity	6,681,063.35	0.00	6,681,063.35
TOTAL LIABILITIES & EQUITY	10,289,494.98	0.00	10,289,494.98