

# **CRONOMER VALLEY FIRE DISTRICT**

## **RE-ORGANIZATION MEETING**

**January 14, 2025**

### **AGENDA**

1. Meeting opened by Treasurer, if district has elected Treasurer. If appointed, meeting is opened by designated board member.
2. Newly elected officers sworn in.
3. Board elects its Chairman and Deputy Chairman.
4. Notification to media of organizational meeting made part of minutes of organizational meeting.
5. Secretary appointed and sworn in.
6. Re-appointment of Chief's Secretary
7. Policy for signing checks reviewed and approved.
8. Deputy Treasurer appointed (optional) and sworn in.
9. Attorney appointed.
10. Salaries fixed for Treasurer, Secretary and retainer for Attorney.
11. Official newspaper and depositories named (with maximum dollar limits established for each bank).
12. Investment policy reviewed and ratified.
13. Procurement policy reviewed and ratified.

14. Review and renew surety bond for Treasurer.

15. Approval of membership in Association of Fire Districts of the State of New York, Orange County Fire Districts Association and any other associations the board deems appropriate to carry out its business.

16. Approve lease of apparatus room if Fire Company owns firehouse.

17. Review and renew, if necessary, mutual aid agreements and contracts to provide service in fire protection districts.

18. Review and renew physical examination program.

19. Name committees for year.

20. Appoint Records Access Officer(s) and Appeals Officer.

21. Review and ratify the Code of Ethics and Sexual Harassment Policy.

22. Adopt resolution for petitions at annual election.

☐ Regular monthly meeting night and time selected at the December meeting. Notice published.